

DECEMBER 30, 2019

Regular Meeting of Mayor and Council was convened at 5:00 p.m. on December 30, 2019 in Council Chambers of Borough Hall with Mayor Donovan presiding.

Mayor Edward Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Jason Bryant, Jeffrey Lee, and Richard Read

Absent: Council Members Joseph Bossone, Michael Mangan, and James Walsh

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

**Audience Participation**

Council Member Read made a motion to open the meeting to the public, seconded by Council Member Bryant. Motion carried unanimously.

There being no comment, Council Member Read made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

**Approval of Minutes**

Regular Meeting Minutes – December 16, 2019

Council Member Lee made a motion to approve the minutes, seconded by Council Member Read. Motion carried unanimously.

**Use of Borough Property**

- **Stomp the Monster Run – October 17, 2020; 11 am Start**

Council Member Read made a motion to approve this request, seconded by Council Member Bryant. Motion carried unanimously.

**CONSENT AGENDA**

**RESOLUTION  
318-2019**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application of Inshore Atlantic, Inc. t/a Leggetts Sand Bar, for an Amusement Game License to operate one amusement game at 211-213-215 & 217 First Avenue, Manasquan, New Jersey for the year 2019 is hereby approved and accepted.

**BE IT FURTHER RESOLVED** that the Borough Clerk is instructed and authorized to issue a license, that is,

<u>NAME OF APPLICANT</u>	<u>ADDRESS OF PREMISE</u>	<u>TYPE OF GAME</u>
	<u>TO BE LICENSED</u>	<u>AND LICENSE</u>

Inshore Atlantic, Inc.	215-217 First Avenue	Video Bowling Game
	Manasquan, New Jersey 08736	

**RESOLUTION  
319-2019**

DECEMBER 30, 2019

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, that the resignation of Jodie Mayer from the position of Clerk II in the Borough Clerks Office effective December 27, 2019 be and is hereby accepted.

**RESOLUTION  
320-2019**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to sign the following 2020 Agreement:

Ellicott Network Consultants, LLC – Hardware and System Software Support

**RESOLUTION  
321-2019**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 1327-33-006-005 TO COVER PREMISES AT 165 MAIN STREET, MANASQUAN, NEW JERSEY**

**WHEREAS**, application has been made to the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey by Committed Pig Manasquan, LLC d/b/a The Committed Pig for the person to person transfer of Plenary Retail Consumption License No. 1327-33-006-005 currently inactive to cover premises known as Maria's Colonial Inn at 165 Main Street, Manasquan, New Jersey; and

**WHEREAS**, the governing body makes the following findings with respect to the plenary retail distribution liquor license:

1. The submitted application is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and governmental laws and regulations of the Division of Alcoholic Beverage Control.
3. The applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and/or any additional financing obtained in the previous license term for use in the licensed business.

**WHEREAS**, The Committed Pig Manasquan, LLC. doing business as The Committed Pig is adjudged to be entitled to a person to person transfer for the Plenary Retail Consumption Liquor License covering premises at 165 Main Street, Manasquan, New Jersey as of January 13, 2020.

**NOW, THEREFORE BE IT RESOLVED** on the 30<sup>th</sup> day of December, 2019, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, that the person to person transfer application of The Committed Pig Manasquan LLC. is approved as of January 13, 2020.

**RESOLUTION  
322-2019**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING KEARA HOMAN AS FULL TIME CLERK II IN THE MUNICIPAL CLERKS OFFICE IN THE BOROUGH OF MANASQUAN**

DECEMBER 30, 2019

**WHEREAS**, Due to a resignation the Borough of Manasquan is desirous of Appointing a Clerk II in the Municipal Clerk's Office; and

**WHEREAS**, Municipal Clerk Barbara Ilaria has reviewed the candidates for the position of Clerk II: and

**WHEREAS**, Barbara Ilaria has recommended that the Borough of Manasquan appoint Keara Homan to the position of Full Time Clerk II in the Municipal Clerk's Office.

**NOW, THEREFORE BE IT RESOLVED** on the 30<sup>th</sup> day of December, 2019, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Ms. Keara Homan is appointed Clerk II.
2. The salary for this position is \$35,000.00 annually.
3. The effective date of this appointment is January 2, 2020.
4. A certified copy of this resolution shall be sent to:

Ms. Keara Homan  
537 E. Main Street  
Manasquan, NJ 08736

**RESOLUTION  
323-2019**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the below described property is due in the amount designated as follows:

**BLOCK: 43 LOT: 3 NAME: CHRISTOPHER J CONDON**

**PROPERTY LOCATION: 38 RIDGE AVE**

**AMOUNT: \$589.72**

**REASON FOR REFUND: REDEMPTION OF TTL #18-00101**

**REFUND CHECK TO BE MADE PAYABLE TO:**

CCI NJ II LLC  
PO BOX 123800  
DALLAS, TX 75312

**BLOCK: 43 LOT: 3 NAME: CHRISTOPHER CONDON**

**PROPERTY LOCATION: 38 RIDGE AVE**

**AMOUNT: \$1,500.00**

**REASON FOR REFUND: RETURN OF PREMIUM PAID AT TAX SALE**

**REFUND CHECK TO BE MADE PAYABLE TO:**

CCI NJ II LLC  
PO BOX 123800  
DALLAS, TX 75312

DECEMBER 30, 2019

**WHEREAS**, the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
324-2019**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the below described property is due in the amount designated as follows:

**BLOCK: 147 LOT: 16 NAME: JOHN & STEPHANIE PATTERSON**

**PROPERTY LOCATION: 433-435 MAIN ST E**

**AMOUNT: \$12,057.59**

**REASON FOR REFUND: REDEMPTION OF TTL #18-00103**

**REFUND CHECK TO BE MADE PAYABLE TO:**

BB 316 INVESTMENTS LLC  
PO BOX 953  
LAKEWOOD, NJ 08701

**BLOCK: 147 LOT: 16 NAME: JOHN & STEPHANIE PATTERSON**

**PROPERTY LOCATION: 433-435 MAIN ST E**

**AMOUNT: \$40,100.00**

**REASON FOR REFUND: RETURN OF PREMIUM PAID AT TAX SALE**

**REFUND CHECK TO BE MADE PAYABLE TO:**

BB 316 INVESTMENTS LLC  
PO BOX 953  
LAKEWOOD, NJ 08701

**WHEREAS**, the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
325-2019**

**BE IT RESOLVED** by the Council of the Borough of Manasquan that:

**WHEREAS**, a refund for the Tax Title Lien Redemption for the below described property is due in the amount designated as follows:

**BLOCK: 85 LOT: 30.01 NAME: MARK C STOCKMAN**

DECEMBER 30, 2019

**PROPERTY LOCATION:** 255 CEDAR AVE

**AMOUNT:** \$24,955.38

**REASON FOR REFUND:** REDEMPTION OF TTL #17-00106

**REFUND CHECK TO BE MADE PAYABLE TO:**

US BANK CUT FOR TOWER DB VIII TRUST 2018-1  
50 SOUTH 16<sup>TH</sup> ST, SUITE 2050  
PHILADELPHIA, PA 19102

**BLOCK:** 85 **LOT:** 30.01 **NAME:** MARK C STOCKMAN

**PROPERTY LOCATION:** 255 CEDAR AVE

**AMOUNT:** \$19,200.00

**REASON FOR REFUND:** RETURN OF PREMIUM PAID AT TAX SALE

**REFUND CHECK TO BE MADE PAYABLE TO:**

US BANK CUT FOR TOWER DB VIII TRUST 2018-1  
50 SOUTH 16<sup>TH</sup> ST, SUITE 2050  
PHILADELPHIA, PA 19102

**WHEREAS,** the Tax Collector has certified that the current lien holder is entitled to the refund.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION  
326-2019**

**RESOLUTION OF THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, STATE OF NEW JERSEY, REAPPOINTING COURTNEY  
HOGAN AS TAX COLLECTOR FOR THE BOROUGH OF  
MANASQUAN**

**WHEREAS,** it is the desire of the Mayor and Borough Council to re-appoint Courtney Hogan as Tax Collector for the Borough of Manasquan; and

**WHEREAS,** N.J.S.A. 40A:9-142 provides that the Municipal Tax Collector shall be appointed for a four-year term from the first day of January next following appointment; and

**WHEREAS,** it is the desire of the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, to reappoint Courtney Hogan as Tax Collector for the Borough of Manasquan as of January 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey as follows:

1. That the Mayor and Borough Council do hereby re-appoint Courtney Hogan as Tax Collector for the Borough of Manasquan as of January 1, 2020 for a term of four years in accordance with the provisions of N.J.S.A. 40A:9-142, said term ending on December 31, 2023.
2. Based on the provisions of N.J.S.A. 40A:9-145.8 including Courtney Hogan's initial appointment, she is hereby granted tenure in the position of Tax Collector.

DECEMBER 30, 2019

3. That a certified copy of this resolution be forwarded to Courtney Hogan and the Chief Financial Officer of the Borough of Manasquan.

**RESOLUTION  
327-2019**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: DAVID MELILLO JR  
83 LAKEWOOD RD  
MANASQUAN, NJ 098736

**AMOUNT OF REFUND DUE: \$1,374.28**

REASON FOR REFUND: REFUND DUPLICATE TAX PAYMENT  
83 LAKEWOOD RD  
BLOCK 10 / LOT 23

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION  
328-2019**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING JOSEPH WALDEYER AS FULL TIME LABORER IN THE DEPARTMENT OF PUBLIC WORKS IN THE BOROUGH OF MANASQUAN**

**WHEREAS**, the Borough of Manasquan (“Manasquan”) is in need of a Full-Time Laborer in the Department of Public Works; and

**NOW, THEREFORE BE IT RESOLVED** on the 30<sup>th</sup> day of December, 2019, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Joseph R. Waldeyer is appointed Full Time Laborer in the Department of Public Works.
2. Salary rate shall be Full Time Laborer Base Salary of \$38,297.05 per contract in affect at time of appointment.
3. The effective date of this appointment is January 2, 2020
4. A certified copy of this resolution shall be sent to:

Joseph R. Waldeyer  
69 Marcellus Avenue  
Manasquan, NJ 08736

**RESOLUTION  
329-2019**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING DENVER WHITE AS FULL TIME LABORER IN THE**

DECEMBER 30, 2019

**DEPARTMENT OF PUBLIC WORKS IN THE BOROUGH OF  
MANASQUAN**

**WHEREAS**, the Borough of Manasquan (“Manasquan”) is in need of a Full-Time Laborer in the Department of Public Works; and

**NOW, THEREFORE BE IT RESOLVED** on the 30<sup>th</sup> day of December, 2019, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Denver White is appointed Full Time Laborer in the Department of Public Works.
2. Salary rate shall be Full Time Laborer Base Salary of \$38,297.05 per contract in affect at time of appointment.
3. The effective date of this appointment is January 2, 2020
4. A certified copy of this resolution shall be sent to:

Denver White  
368 Pine Avenue  
Manasquan, NJ 08736

**RESOLUTION  
330-2019**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies are due to the following:

NAME: Kerri O’Toole  
35 Broad Street  
Manasquan, NJ 08736

AMOUNT OF REFUND DUE: \$75.00

REASON FOR REFUNDS: Unable to attend due to conflict.

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLOUTION  
331-2019**

**WHEREAS**, N.J.S.A. 40A:9-140.10 requires that “in every municipality there shall be a chief financial officer appointed by the governing body of the municipality”; and

**WHEREAS**, N.J.S.A. 40A:9-140.10 further provides that the term of office of the chief financial officer “shall be four years, which shall run from January 1 in the year in which the chief financial officer is appointed”; and

**WHEREAS**, the Borough of Manasquan is in need of a Chief Financial Officer and the Borough Council of the Borough of Manasquan desires, pursuant to N.J.S.A. 40A:9-140.10, to re-appoint Amy Spera as Chief Financial Officer for the Borough of Manasquan as of January 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey as follows:

1. Amy Spera is hereby appointed as the Chief Financial Officer for the Borough of Manasquan as of January 1, 2020 for term of four years in accordance with the provision s of N.J.S.A. 40A:9-140.10 said term ending December 31, 2023.

2. Based on Provision of N.J.S.A. 40A:9-140.8 including Amy Spera’s initial Appointment, she is hereby granted tenure in the position of Chief Financial Officer.
3. That certified copy of this resolution be forwarded to Amy Spera.

**RESOLUTION  
332-2019**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the following transfer in the 2019 Budget be authorized:

**CURRENT FUND**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Police OE	9-01-25-240	\$ 15,000.00
First Aid	9-01-25-260	\$ 13,500.00
Traffic Lights	9-01-26-302	\$ 1,000.00
Parks & Playgrounds S&W	9-01-28-375	\$ 3,500.00
Waterways OE	9-01-30-411	\$ 2,500.00
Landfill/Solid Waste Disposal	9-01-32-465	\$ 20,000.00
Public Employee Retirement	9-01-36-471	\$ 8,676.19
Police & Fire Retirement	9-01-36-475	<u>\$ 25,259.33</u>
<b><u>TOTAL</u></b>		<b><u>\$ 89,435.52</u></b>

<u>From</u>	<u>Account</u>	<u>Amount</u>
Police S&W	9-01-25-240	\$ 40,259.33
OEM S&W	9-01-25-252	\$ 13,500.00
Utilities	9-01-31-435	\$ 21,000.00
Streets & Roads S&W	9-01-26-290	\$ 3,500.00
Streets & Roads OE	9-01-26-290	\$ 2,500.00
Admin S&W	9-01-20-100	<u>\$ 8,676.19</u>
<b><u>TOTAL</u></b>		<b><u>\$ 89,435.52</u></b>

**WATER SEWER UTILITY**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Valve Replacement	9-05-55-526	\$ 2,000.00
Public Employee Retirement	9-05-55-540	<u>\$ 1,648.09</u>
<b><u>TOTAL</u></b>		<b><u>\$ 3,648.09</u></b>

<u>From</u>	<u>Account</u>	<u>Amount</u>
Water/Sewer OE	9-05-55-502	<u>\$ 3,648.09</u>
<b><u>TOTAL</u></b>		<b><u>\$ 3,648.09</u></b>

**BEACH UTILITY**

<u>To</u>	<u>Account</u>	<u>Amount</u>
Public Employee Retirement	9-07-55-520	<u>\$ 659.00</u>
<b><u>TOTAL</u></b>		<b><u>\$ 659.00</u></b>

<u>From</u>	<u>Account</u>	<u>Amount</u>
Beach OE	9-07-55-510	<u>\$ 659.00</u>
<b><u>TOTAL</u></b>		<b><u>\$ 659.00</u></b>



UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF MONMOUTH  
RESOLUTION 333-2019  
BOROUGH OF MANASQUAN

BOND ANTICIPATION NOTE

NO. 19-2

The BOROUGH OF MANASQUAN, in the County of Monmouth, a municipal corporation of the State of New Jersey, for value received promises to pay itself the sum of Three Million Seventy-Five Thousand and Seven Hundred Eighteen Dollars and No Cents, (\$3,075,718.00) interest free, at the maturity date of December 30, 2020 covering the following items:

<u>Ordinance #</u>	<u>Amount</u>	<u>Description</u>
2082	29,176.00	Purchase of Dump Trucks
2096	50,000.00	Glimmer Glass Drainage & Roadway Improvements
2052	44,640.00	Improvements to Public Property
2065	81,425.00	Bulkhead Repair - Third Avenue
2126	58,355.00	Roadway Paving
2105	631,250.00	Squan Plaza Improvements
2128	187,500.00	Various Capital Improvements
2164	149,624.00	Old Squan Village - Street Resurfacing
2165	106,874.00	Technology Improvements
2194	142,500.00	Municipal Building & Grounds Improvements
2196	118,124.00	Mallard Park Improvements
2169	249,375.00	Brielle Road Reconstruction
2214	415,625.00	Street Reconstruction & Resurfacing
2221	475,000.00	Acquisition Public Works Equipment
2247	<u>336,250.00</u>	Roadway Improvements - Stockton Blvd. - Phase 1 & 2
	<u>\$3,075,718.00</u>	

This note is issued pursuant to the Local Bond Law of the State of New Jersey and by virtue of bond ordinances of said Borough of Manasquan and in all respects approved and published as required by law, and a resolution of its governing body adopted, and in all respects duly approved, and this note is issued in anticipation of the issuance of bonds.

The full faith and credit of the Borough of Manasquan is hereby pledged to the punctual payment of the principal on this Note according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution of or laws of the State of New Jersey to exist, to have happened, or to have been performed precedent to or in the issuance of the Note, together with all other indebtedness of the Borough of Manasquan is within every debt and other limit prescribed by said Constitution of or laws of the State of New Jersey.

IN WITNESS THEREOF, THE BOROUGH OF MANASQUAN has caused this note to be signed in its name by its Mayor and by its Chief Financial Officer, and its corporate seal to be attested by its Clerk, and this Note to be dated December 30, 2019.

BOROUGH OF MANASQUAN

\_\_\_\_\_  
Edward Donovan - Mayor

ATTEST:

\_\_\_\_\_  
Barbara Ilaria - Clerk

\_\_\_\_\_  
Amy Spera - Chief Financial Officer

DECEMBER 30, 2019

**RESOLUTION  
334-2019**

**BE IT RESOLVED**, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the addendum to the St. Denis 3 (three) Year Lease Agreement for utilizing a portion of St. Denis School that is currently leased to serve as election polling places through 2022 until the lease expires..

**RESOLUTION  
335-2019**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, that the retirement of Mark Hyer from the position of Electrical Inspector with the Manasquan Construction/Code Department effective January 1, 2020 be and is hereby accepted.

**RESOLUTION  
336-2019**

**WHEREAS**, the Borough of Manasquan is desirous of appointing a Part-Time Electrical Sub-Code Official; and

**BE IT RESOLVED**, that Glen Brown is currently serving in the capacity of “As Needed” Electrical Inspector, Electrical SubCode, Fire Inspector and Fire Subcode Official,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 30<sup>th</sup> day of December, 2019 appoint the following to Part-time Electrical Inspector, Electrical SubCode, Fire Inspector and Fire Subcode Official, at the rate of \$9,000 annually, 4 hours per week with an effective date of January 2, 2020:

- Glen Brown, 811 Woodwild Drive, Point Pleasant

**RESOLUTION  
337-2019**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise the 2020 East Main Street Improvements Project Bid .

**RESOLUTION  
338-2019**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Maser Consulting, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing professional services to perform a Boundary Survey of Block 165, Lot 34 for the Borough of Manasquan, for a total amount not to exceed \$2,200.00 for the service outlined in a proposal dated December 24, 2019.

**AND BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION  
339-2019**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey that Christopher Bryant Tucker be appointed Emergency Management Coordinator and David Kircher be appointed Deputy Emergency Management Coordinator to 3 year terms commencing January 1, 2020 through December 31, 2022.

DECEMBER 30, 2019

**RESOLUTION  
340-2019**

**BE IT RESOLVED** that the Professional Service contracts will be awarded on a Non-Fair and Open Basis in the Borough of Manasquan, County of Monmouth for 2020.

**RESOLUTION  
341-2019**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE** County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,301,140.69
Capital Fund	\$689.60
Water/Sewer Fund	\$42,120.41
Water/Sewer Utility Fund	\$11,060.00
Beach Utility Fund	\$2,845.27
Beach Capital Fund	\$702.20
Recreation Building Trust	\$861.11
Recreation Trust	\$3,019.38
Tourism Trust	\$1,163.70

Council Member Read made a motion to approve the Consent Agenda, seconded by Council Member Bryant. Motion carried by the following vote: "yes" Council Members Bryant, Lee, and Read. "No" none.

**Committee Reports**

Code & Zoning Committee – Council Member Bryant stated that he will give a report at the next regular meeting.

Public Works Committee – Council Member Lee thanked the mayor and council for the support of hiring local residents.

Administration Committee – Council Member Read agreed with Council Member Lee and stated that it is good to see talented local residents getting hired.

Mayor Donovan wished everyone a happy, healthy and prosperous new year.

**Audience Participation**

Council Member Read made a motion to open the meeting to the public, seconded by Council Member Lee. Motion carried unanimously.

There being no comment, Council Member Read made a motion to close the public portion, seconded by Council Member Bryant. Motion carried unanimously.

Council Member Read made a motion to close the regular meeting at 5:07 p.m., seconded by Council Member Lee. Motion carried unanimously.

Respectfully Submitted,

*Barbara Ilaria*

Barbara Ilaria, Municipal Clerk

Date Approved 1/21/2020